

GWA Application for Employment

2277 South 3000 East
St. George, UT 84790
435-673-2232
435-673-0142 (fax)
www.gwacademy.org



Please fill out this application completely. Mark N/A on any question that may not apply. Please attach a letter expressing your educational philosophy if you are applying for a teaching or administrative position. If you have letters from your references please attach to the application. Applications are retained on file for 90 days.

Employment with GWA is "At-Will." Both the employee and George Washington Academy have the right to terminate the employment relationship at any time for any reason or no reason at all, and is not intended to create nor is to be construed to constitute a contract between GWA and any of its employees. Each employee acknowledges that he/she is an "At-Will" employee. This "At-Will" relationship may not be modified by any oral or implied agreement. Any modification to the "At-Will" relationship must be in writing and signed by the President of the Board.

Personal Information

Position for which you are applying: _____

Last Name First Name M.I.

Complete Street Address City, State, Zip

(_____) (_____) _____
Phone Number Cell Number

Email Address _____

Alternate Contact Number, if applicable:

Contact Name _____ Phone Number _____

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Skills

Certification: (Administrative, Certified and Substitute Teachers only)

What type of Utah certificate do you hold? _____ Expiration Date _____

Endorsement(s) shown on Certificate: _____

In which grades/subjects are you qualified to teach? _____

Which do you prefer to teach? _____

I have arranged for my placement file to be sent from: _____

Are you now under contract with another school district? Yes No if yes, which district? _____

Previous Teaching Experience				
District/School	City/State	Grade/Subject	Date from:	Date to:

If the above experience record is interrupted by one year or more, state where and how you were occupied in the interval.

All Applicants:

Please list any languages spoken:

Are you proficient in (check the items that apply)

E-Mail Internet PowerSchool UEN Webpage

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Education

Undergraduate Education

College or University Attended

Name: _____

Location: _____

Dates Attended: _____

Degree Received and Area of Study: _____

College or University Attended

Name: _____

Location: _____

Dates Attended: _____

Degree Received and Area of Study: _____

College or University Attended

Name: _____

Location: _____

Dates Attended: _____

Degree Received and Area of Study: _____

Postgraduate Education

College or University Attended

Name: _____

Location: _____

Dates Attended: _____

Degree Received and Area of Study: _____

College or University Attended

Name: _____

Location: _____

Dates Attended: _____

Degree Received and Area of Study: _____

Other Education, Training or Honors

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Employment History

(Please list most recent employment first)

1. Company/Employer Name: _____ Address: _____
Position (grades, taught if education): _____
Dates Employed (mo/yr) from: _____ to: _____
Reason for leaving (be specific) _____
May we contact this employer? Yes No
Name & Title of Supervisor: _____ Phone: _____

2. Company/Employer

Name: _____ Address: _____
Position (grades, subjects taught if education): _____
Dates Employed (mo/yr) from: _____ to: _____
Reason for leaving (be specific) _____
May we contact this employer? Yes No
Name & Title of Supervisor: _____ Phone: _____

3. Company/Employer

Name: _____ Address: _____
Position (grades, subjects taught if education): _____
Dates Employed (mo/yr) from: _____ to: _____
Reason for leaving (be specific) _____
May we contact this employer? Yes No
Name & Title of Supervisor: _____ Phone: _____

4. Company/Employer

Name: _____ Address: _____
Position (grades, subjects taught if education): _____
Dates Employed (mo/yr) from: _____ to: _____
Reason for leaving (be specific) _____
May we contact this employer? Yes No
Name & Title of Supervisor: _____ Phone: _____

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Personal References

1. _____

Name

Relationship

City, State

Contact Number

Years Known

2. _____

Name

Relationship

City, State

Contact Number

Years Known

3. _____

Name

Relationship

City, State

Contact Number

Years Known

As a condition of this application process, I authorize George Washington Academy (GWA) to seek information from employers and colleagues regarding my work habits, performance record, ability to have positive work interactions, technical skills, and any other job-related information which will enable GWA to evaluate my suitability for employment. By signing below, I will waive all future claims against former and current employers and GWA for information obtained through the reference checking process.

I understand that GWA is required to request this information. Pursuant to Utah State Law 53A-15-1511 and 34-42-1, by signing this I authorize George Washington Academy to contact current and previous employers and authorize them to disclose information regarding any employment action taken or discipline imposed against me for the physical abuse or sexual abuse of a child or student. If an LEA (Local Education Agency) or other employer in good faith discloses information that is within the scope of this release, the LEA or other employer is immune from civil and/or criminal liability based upon the applicable law.

** Positions will be filled without regard to race, religion, national origin, sex, or disability.*

I HEREBY VERIFY THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. ANY MISSTATEMENT OR MISINFORMATION IS GROUNDS FOR DISMISSAL. IF HIRED, I HEREBY AGREE TO ABIDE BY THE POLICIES OF GWA. A CRIMINAL BACKGROUND CHECK WILL BE REQUIRED PRIOR TO BEING EMPLOYED, AND THAT I WILL BE RESPONSIBLE FOR THE CRIMINAL BACKGROUND CHECK FEE. I UNDERSTAND THAT IF I AM SELECTED FOR A POSITION MY EMPLOYMENT WILL BE CONTINGENT UPON COMPLETION OF A BACKGROUND CHECK WITH RESULTS ACCEPTABLE TO GEORGE WASHINGTON ACADEMY.

Applicant's Signature

Date

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Supplemental Questionnaire

Name _____ Date _____

Position Applied For: _____

Note: It is important that you give complete and truthful answers to the following questions. If you answer "YES" to any of them, please provide your explanations(s) on a separate sheet of paper. Include convictions resulting from a plea of nolo contendere (no contest), and information about any expungement.

Omit: traffic fines of \$100.00 or less.

We will consider the date, facts, and circumstances of each event you list. In most cases, you can still be considered for GWA employment. However, if you fail to tell the truth or fail to list all relevant events or circumstances, this may be grounds for not hiring you, or grounds for dismissal after you begin work.

1. Have you ever been arrested for, convicted of, or forfeited collateral for any felony or misdemeanor violation?
 Yes No
2. Have you ever been arrested for, convicted of, or forfeited collateral for any firearms or explosives violation?
 Yes No
3. Are you now under investigation for misconduct or any violation of law?
 Yes No
4. Have you ever been convicted by a military court-martial?
 Yes No
5. Have you been found pursuant to a criminal, civil or administrative action to have committed a sexual offense against a minor child or had any substantial child abuse charges filed against you?
 Yes No
6. Have you voluntarily resigned or surrendered a professional license or certificate in the face of a charge relating to incidents in items 1-6 above?
 Yes No
7. Are you now under investigation, on notice of warning, or under probation for any concern related to your employment, maintaining a license, or professional certificate?
 Yes No
8. During the last 10 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of specific problems?
 Yes No
9. Does GWA employ any relative(s) of yours, either by blood or marriage? If "YES", please list each one by name and relationship (use separate sheet, if necessary).
 Yes No

Continued on next page:

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- A) Relative(s) Name _____ Relationship _____
Position _____
- B) Relative(s) Name _____ Relationship _____
Position _____

(If more space is needed, please attach information on a separate sheet of paper.)

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For Official Use Only:

Date contacted for an interview: _____

1st Attempt

2nd Attempt

Date Interviewed: _____

Position interviewing for: _____

Date contacted to follow up interview: _____

Hired: ___yes___no

Position hired to fill: _____

Notes: _____
