

APPROVED BY THE BOARD OF DIRECTORS ON DECEMBER 13, 2018

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy
Thursday, November 15, 2018
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held at 7:00 p.m.

Work Session: Shannon Greer provided a training on committees

The Board meeting convened at 7:30 p.m. following the work session.

Board Members Present: Shannon Greer, President; Patrick Carroll, Vice President; Matt Hafen, Secretary; Holly Myers; Anthony Haun; and Blake Clark, Executive Director.

Board Members Absent: Javier Jimenez and David Ellis

Others Present: LaNessa Stevens; Spencer Adams; Kaitlyn Oglesby; and Marci Abboud

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Pledge of Allegiance: Patrick Carroll

Approval of Minutes: Mr. Carroll motioned to approve the Minutes from October 25, 2018 Board Meeting as presented in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

There were no public comments.

The time for adjournment was set for 8:29pm.

Teacher Representative Report: The teacher representatives provided a report on programs and progress with the teachers working as teams and focusing on their strengths at the school.

Administration Report: Blake Clark, Executive Director, presented the Enrollment Report and Employee hours report. We are currently at 1,019 students, with .08 hours of overtime this month, 96% attendance, and 98% of students on time. All reports have been taken care of. He reported that

they were able to take students up to Dixie Tech to tour the campus. He has been observing teachers this month and has been extremely impressed with the teachers.

Financial Report: Spencer Adams reported the Financial Summary as of October 31, 2018 and the Financial Detail Report as of October 31, 2018. We are 1/3 of the way through the fiscal year. Our state revenue is right on schedule. We should be receiving the adjusted forecast for the state revenue for next month. The required reports have been completed. Expenses are looking good – most major categories are within 5% of where we need to be at this time of the year.

Committee Reports:

Policies Committee – Nothing to report.

Finance Committee – Mr. Carroll, Chair, reported that they reviewed the budget, which looks fantastic. They have a recommendation for later on the Agenda regarding the PTIF fund.

Benefits Committee – Mr. Carroll reported that later in the meeting they will be presenting the benefits package for 2019.

Curriculum Committee – Mrs. Stevens reported that for middle school, they use Collections to assess reading. In grades 3-5, they use the end-of-unit assessments through core knowledge language arts. The teachers all agree that it is effective in assessing reading. Grades 1-2 use this as well, with some additional assessments available in the curriculum. In Kindergarten, they do sight words, phonograms, and book reports.

Charitable Giving / Outreach Committee – Mrs. Myers, Chair, reported that they have 2 new committee members and they will be meeting to make a plan for moving forward. They are also assessing where they need help to reach out for additional members for the committee.

Technology Committee – Mr. Erickson, Chair, had nothing to report.

LAND Trust Committee – Mr. Clark reported that they met, went over the required training, and made goals. They will be meeting again in January.

PTO Committee – Mr. Haun, Chair, reported that they did not meet, but they are going to be meeting with the company that will be providing the rubber chips for the playground.

Board Development Committee – Nothing to report.

Campus Management Committee – Nothing to report.

Academic Excellence Committee – Nothing to report. The next meeting will be December 5.

Additional Discussion and/or Action Items:

The Board discussed a proposal from the Finance Committee to Transfer Additional Funds to the PTIF Fund. The PTIF fund will be easier to move money in and out than our current CDs. Our checking account doesn't provide any interest. Mr. Carroll motioned to maintain a balance of at least \$250,000 and not to exceed \$850,000 - funds in excess of \$850,000 will be transferred by Red Apple to the PTIF

fund. If the checking account balance drops below \$250,000 then funds will be transferred from the PTIF into the checking account. Mr. Haun seconded the motion, which passed unanimously.

The Board discussed the 2019 GWA Insurance Proposal recommended by the Benefits Committee. The initial proposal from the insurance company was a 25% increase in the premiums and the committee negotiated to find a better option for GWA employees. The deductible has increased, but the GWA contribution has increased as well. GWA will fund a Health Reimbursement Account (HRA) to reimburse an eligible individual for expenses exceeding the current Out-of-Pocket Maximums of \$4,000/\$8,000. The maximum HRA reimbursements are \$2,450 for an individual and \$4,900 for two-party or family plan. Individuals will provide the necessary documentation of medical expenses to Southern Utah Insurance in order to initiate the reimbursement process. The co-pay plan will be eliminated. Ms. Myers motioned to approve the proposal for 2019 GWA insurance as provided in the Board Packet for the SelectHealth high deductible health plan. Mr. Hafen seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the Analytical Services from S&P Global in the amount of \$3,000 as required by our bond covenants. Mr. Hafen seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the \$4,374 invoice for Solution Tree for the Summit PLC training in Phoenix in February. Ms. Myers seconded the motion, which passed unanimously.

No closed meeting was held.

The next regular Board Meeting will be held on December 13, 2018.

Mr. Carroll motioned to adjourn the meeting. Mr. Haun seconded the motion, which passed unanimously.

The meeting adjourned at 8:31 pm.

Respectfully submitted by Matt Hafen, Board Secretary